



POSITION DESCRIPTION

Equipping Women to Serve Intern

Summary: Introduces women seminary students to Entrust's process of equipping women lay leaders and ministry leaders with ministry skills and spiritual maturity, preparing them to serve the local and global church. Provides opportunities for women leaders to practice and refine ministry skills. (This internship falls under Entrust's Serving to Equip People [STEP] program.)

Reports to: Entrust Equipping Women executive director, international director or U.S. and Canada director (depending on her location and area of focus)

Commitment: Part-time; 10 hours per week for 16 weeks

Location: Flexible

Compensation: Raises support

SPECIFIC AREAS OF RESPONSIBILITY

- Complete online organizational/STEP internship orientation.
- Complete assignments and participate in Entrust *Facilitating Relational Learning* (FRL) module at an international hub of choice (Asia, East Africa, Europe, United States) or online.
- Co-facilitate a small group Bible study or book study at a local church or community, using facilitation skills learned in FRL.
- Meet weekly with mentor to discuss lesson plans and other assigned reading.
- Serve on a selected team with her supervisor.
- Schedule and attend six networking meetings with an Equipping Women area team leader or hub coordinator and ministry leaders to cast vision and discuss strategies for resourcing local churches in the region.
- Organize and implement an online facilitator workshop for Equipping Women facilitators.
- Prepare a creative (video, oral or written) presentation outlining personal strategy using Entrust training to equip women lay leaders and ministry leaders in a local, regional and global setting.
- Contribute to mobilizing new staff and donors to Entrust.

OUTCOMES

- Intern will further develop ministry skills and spiritual maturity.
- Intern will gain small group and workshop facilitation skills.
- Intern will develop a personal strategy to intentionally equip women lay leaders and ministry leaders.

- Equipping Women regional or area team will receive assistance in envisioning, planning and carrying out trainings.
- Equipping Women regional trainings and local church trainings will be clearly represented to women students at local seminaries.

QUALIFICATIONS

Professional Qualifications

- Recommendation from student's professor and ministry leader from local church.
- Successful completion of all seminary coursework to date.
- Fully funded by end of first semester of internship.
- Successful completion of Entrust *Facilitating Relational Learning* module before the end of the internship.
- Commitment to best principles and practices in adult education.

Personal Qualities Desired

- Demonstrated leadership and initiative in sharing vision for ministry.
- Self-motivated for completing tasks and sharing ideas.
- Flexible and adaptable to change.
- Collaborative, team player.
- Attention to detail and prioritizing tasks.
- Growing self-awareness of spiritual gifts and personality.
- Committed to multiplying skills and maturity in others.

Spiritual Qualities Desired

- Teachable spirit and servant's heart.
- Growing Christian who is personally following Christ and active in a local church.
- Consistent devotional life.
- Ability to bring a spiritual perspective to work as demonstrated in attitude, faithfulness and interpersonal relationships.

Employment Requirements

- Agreement with Entrust Statement of Faith.
- Agreement with the policies and procedures in the *Entrust Staff Handbook*.

Entrust is an employer-at-will. As such, Entrust reserves the right, as the employee does, to terminate the employment relationship at any time with or without reason.